

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Scholarship Committee Name]
[Organization/Institution Name]
[Address]
[City, State, Zip Code]

Dear [Scholarship Committee Name or "Members of the Scholarship Committee"],

I am writing to express my interest in the part-time GBA scholarship for the [specific program or academic year] and to submit my application for consideration. As a dedicated student pursuing [your major or field of study], I am eager to further my education while managing my responsibilities as a working professional.

Currently, I am enrolled in [University/College Name] where I am maintaining a [your GPA or relevant academic achievement]. Balancing my studies with [mention your job or any other responsibilities] has strengthened my time management and organizational skills, allowing me to excel academically while gaining valuable real-world experience.

Receiving the GBA scholarship would significantly ease my financial burden, enabling me to focus more on my studies and less on employment obligations. I am committed to upholding the values of the scholarship and contributing positively to my academic community.

Thank you for considering my application. I look forward to the possibility of your support in my educational journey.

Sincerely,

[Your Name]
[Your Student ID (if applicable)]
[Attachments: Resume, Transcript, etc.]