[Your Name]
[Your Address]
[City, Postcode]
[Email Address]
[Phone Number]
[Date]
UK Visas and Immigration
[Relevant Address if applicable]

Subject: Application for Family Reunion Visa

Dear Sir/Madam,

I am writing to formally request a Family Reunion Visa for my [relationship, e.g., spouse, child, parent], [Name of the Family Member], who is currently residing in [Country Name].

I am a [Your Immigration Status in the UK, e.g., British citizen, settled resident], and I wish to reunite with my family in the UK. Our family has been separated due to [brief explanation of circumstances, e.g., work, education, etc.].

[Include details about your relationship, how long you have been apart, and any hardships caused by the separation.]

I have enclosed the following documents to support this application:

- Copy of my passport/residency permit
- 2. Proof of relationship (e.g., marriage certificate, birth certificate)
- 3. Evidence of my immigration status in the UK
- 4. [Any other relevant documents, e.g., financial statements, accommodation details]

I kindly request that you consider my application favorably, as it is very important for our family to be reunited. Thank you for your attention to this matter.

Yours sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]