

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Recipient Name]  
[Embassy/Consulate Name]  
[Embassy/Consulate Address]  
[City, State, Zip Code]

Dear [Recipient Name or "Visa Officer"],

Subject: Visa Refusal - [Your Application Reference Number]

I am writing to formally address the recent decision regarding my visa application submitted on [Date of Application] for travel to the United Kingdom. I would like to express my concern regarding the refusal and request a reconsideration based on the following points:

1. **\*\*Reason for Refusal\*\***: I understand that my application was refused due to [specific reason(s) cited in the refusal letter].
2. **\*\*Clarification of Information\*\***: I would like to clarify [provide any additional information or evidence that counters the reason for refusal].
3. **\*\*Supporting Documentation\*\***: Enclosed with this letter are [list any additional documents you are including that support your case].

I respectfully request that you review my application again, taking into consideration the additional information provided. I am keen to comply with all requirements and demonstrate my eligibility for the visa.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]