

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient's Name]  
[Recipient's Position]  
[Organization/Institution Name]  
[Organization Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

RE: Letter of Support for [Applicant's Name] - Visa Application

I am writing this letter to support the visa application of [Applicant's Name], who is seeking [type of visa] to [reason for visit, e.g., study, work, visit] in the United Kingdom.

[Provide a brief introduction of yourself and your relationship to the applicant.]

I am pleased to confirm that [Applicant's Name] will [briefly explain what the applicant plans to do in the UK and any relevant details about their itinerary or purpose].

[Include any additional information that may support the application, such as financial support, accommodation details, and any relevant ties to the home country.]

Please feel free to contact me at [your phone number] or [your email address] should you require any further information or clarification regarding this matter.

Thank you for considering this request.

Sincerely,

[Your Name]  
[Your Position/Title] (if applicable)  
[Your Organization/Institution Name] (if applicable)