

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally invite you to visit me in the [City, Country] for [duration of stay] starting from [start date] to [end date]. I am looking forward to sharing my home with you and enjoying our time together.

During your stay, I will ensure that you have a comfortable place to stay, and I will cover your accommodation and living expenses. We will also have the opportunity to explore the local attractions and experience the culture here.

Please find attached a copy of my passport and proof of residence for your visa application. Should you need any further information or documents, please feel free to contact me.

I truly hope you can visit, and I look forward to creating wonderful memories together.

Warm regards,

[Your Name]

[Your Signature (if sending a hard copy)]