

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient Name]
[Title]
[Organization Name]
[Organization Address]
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to express my interest in the GJS program. I am particularly drawn to [specific aspect of the program or organization], and I believe my skills in [your relevant skills or experiences] make me a strong candidate.

In [briefly describe your background related to GJS], I have [mention relevant achievements or experiences]. I am excited about the opportunity to contribute to [mention a specific initiative or goal of the GJS program].

Thank you for considering my application. I look forward to the opportunity to discuss my candidacy further.

Sincerely,
[Your Name]