

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]

Subject: Gift Letter for Down Payment

Dear [Recipient's Name],

I, [Your Name], am writing this letter to confirm that I am providing a gift of [amount] to be used towards the down payment of your home located at [property address].

This gift is being given freely and without any expectation of repayment. It is my intention to assist you in your purchase of this property, and this gift is not a loan or any form of financial obligation.

Please feel free to use this letter as part of your documentation for the mortgage application process.

If you have any questions, please do not hesitate to reach out.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Relationship to Recipient]