

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]

Subject: Gift Letter for Closing Costs

Dear [Recipient's Name],

I, [Your Name], am writing to confirm that I am gifting you the total amount of \$[Amount] to be used specifically for your closing costs associated with the purchase of your new home located at [Property Address].

This gift does not need to be repaid, and there are no expectations of any financial obligations in return. It is my intention to help you in this process and to support you in your new home purchase.

Please feel free to include this letter with your mortgage application as proof of the gift. If you require any further information, do not hesitate to contact me at [Your Phone Number] or [Your Email Address].

Sincerely,

[Your Signature]

[Your Printed Name]