

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Mortgage Lender's Name]
[Mortgage Lender's Address]
[City, State, Zip Code]

Subject: Gift Letter for First-Time Homebuyer Mortgage

Dear [Mortgage Lender's Name],

I, [Your Full Name], residing at [Your Address], wish to confirm that I am gifting my [relationship to the recipient, e.g., son, daughter, friend] [Recipient's Full Name], who is purchasing a home located at [Property Address].

The amount of the gift is [amount in dollars]. This gift is intended to assist [Recipient's Name] in securing the necessary financing for their first home.

I understand that the funds will not need to be repaid and are a true gift.

Should you require any further information, please feel free to contact me at [Your Phone Number] or [Your Email Address].

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]