

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Doctor's Name]
[Clinic/Hospital Name]
[Address]
[City, State, Zip Code]

Dear [Doctor's Name],

I hope this message finds you well. I am writing to request an appointment for a consultation. I am available on the following days and times: [list your availability].

Please let me know if any of these times work for you, or if there are alternative slots available. Thank you for your attention, and I look forward to hearing from you soon.

Sincerely,
[Your Name]