[Your Name] [Your Address] [City, State, Zip Code] [Email Address] [Date] Dear [Child's Name], I hope this letter finds you well! I wanted to share some exciting news with you. [Insert personal message or update about your life]. I remember the fun times we had [mention any past activity or memory]. It always brings a smile to my face! What have you been up to? I would love to hear about your adventures in school and any new hobbies you are exploring. Please write back when you have the time. I can't wait to hear from you! Take care and keep smiling! Warm wishes, [Your Name]