

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Manager's Name]
[FZROX]
[Company Address]
[City, State, Zip Code]

Dear [Manager's Name],

I am writing to formally resign from my position at FZROX, effective
[Last Working Day, typically two weeks from the date above].

I am grateful for the opportunities I've had to grow and develop during
my time at the company. I appreciate all the support from my colleagues
and management.

I will do my best to ensure a smooth transition and will fulfill my
responsibilities to the best of my ability during my remaining time.
Thank you again for everything. I hope to keep in touch and wish FZROX
continued success.

Sincerely,
[Your Name]