

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Consulate/Embassy Name]
[Consulate/Embassy Address]
[City, State, ZIP Code]

Subject: Request for FZ Visa

Dear [Consul/Consul General's Name],

I am writing to formally request an FZ visa for my upcoming trip to [Destination Country] to pursue [specific purpose, e.g., business, study, etc.].

I have attached the required documents for your review, including:

1. Completed visa application form
2. Passport copy
3. Recent passport-sized photographs
4. Proof of accommodation
5. Travel itinerary
6. [Any other supporting documents]

My planned travel dates are from [start date] to [end date]. I am committed to complying with all regulations while in [Destination Country].

Thank you for considering my application. I look forward to your positive response.

Sincerely,

[Your Name]