

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]

Subject: Invitation Letter for FZ Visa

Dear [Recipient's Name],

I am writing to formally invite you to visit me in [Country/City] for the purpose of [reason for visit, e.g., tourism, business meetings, family visit]. The duration of your stay will be from [start date] to [end date].

During your visit, I will be responsible for your accommodation and all related expenses. You will be staying at my residence located at [your address], and I assure you a comfortable and enjoyable stay.

Please find attached copies of my [passport, ID, or any relevant documents] to assist in your visa application process.

I look forward to your positive response and am excited to spend time together.

Thank you for considering your visit.

Best regards,

[Your Name]

[Your Signature (if sending a hard copy)]