

[Your Company Letterhead]

[Date]

[Employee's Name]

[Employee's Address]

[City, State, Zip Code]

Subject: FZ Visa Approval Letter

Dear [Employee's Name],

We are pleased to inform you that your FZ visa application has been approved. Please find the details below:

- \*\*Visa Type:\*\* FZ Visa
- \*\*Visa Number:\*\* [Visa Number]
- \*\*Issuing Authority:\*\* [Issuing Authority]
- \*\*Effective Date:\*\* [Start Date]
- \*\*Expiry Date:\*\* [End Date]

This visa allows you to reside and work in the [Country/Region] as part of our team at [Company's Name]. Please ensure that you comply with all local laws and regulations during your stay.

Should you require any further information or assistance regarding your travel plans, feel free to contact our HR department at [HR Contact Information].

Congratulations once again, and we look forward to welcoming you on board!

Best regards,

[Your Name]

[Your Position]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

[Phone Number]

[Email Address]