

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Consulate/Embassy Name]  
[Consulate/Embassy Address]  
[City, State, Zip Code]

Subject: Application for FZ Visa

Dear [Consul General/Consular Officer's Name],

I am writing to formally apply for an FZ visa to [insert purpose of the visit, e.g., study, work, travel, etc.] in [destination country].

I am [briefly introduce yourself, including your nationality, age, and current profession or student status]. I intend to stay in [destination country] from [start date] to [end date].

The purpose of my visit is [explain the reason for your visit, such as attending a university, participating in a work program, etc.]. I have attached the necessary documents to support my application, including:

1. Completed visa application form
2. Passport-sized photographs
3. Copy of my passport
4. Evidence of accommodation arrangements
5. Financial statements to demonstrate my ability to support myself during my stay
6. [Any other relevant documents]

I appreciate your consideration of my application, and I hope to receive a favorable response soon.

Thank you for your attention.

Sincerely,  
[Your Name]