

[Your Company Letterhead]

[Date]

[Recipient Name]

[Recipient Address]

[City, State, Zip Code]

Subject: GGT Payment Verification

Dear [Recipient Name],

This letter serves to confirm the payment received regarding the GGT (General Goods Tax) for [specify the relevant period or invoice number].

****Details of Payment:****

- ****Payment Amount:**** [Specify Amount]

- ****Payment Date:**** [Specify Date]

- ****Transaction Reference Number:**** [Specify Reference Number]

We appreciate your prompt payment and compliance with the GGT requirements. Should you have any questions or need further assistance, please feel free to contact us at [Your Contact Information].

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]