

[Your Company Letterhead]

[Date]

[Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Subject: Confirmation of GGT Payment

Dear [Recipient's Name],

We acknowledge receipt of your payment for the GGT [Specify Service/Product] dated [Payment Date].

Details of your payment are as follows:

- Amount: [Payment Amount]
- Payment Method: [Credit Card/Bank Transfer/Other]
- Transaction Reference Number: [Reference Number]

This payment confirms your order and secures your access to [Service/Product Description]. Should you have any questions or require further assistance, please do not hesitate to contact us.

Thank you for your prompt payment.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]