

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Broker/Financial Institution Name]  
[Broker/Financial Institution Address]  
[City, State, Zip Code]

Subject: Request for Access to FX Account

Dear [Recipient's Name],

I am writing to formally request access to my foreign exchange (FX) trading account held with your institution. Below are my account details for your reference:

- Account Holder Name: [Your Name]
- Account Number: [Your Account Number]
- Date of Birth: [Your Date of Birth]
- Address Associated with Account: [Account Address]

I would like to request the following access:

1. [Specify what access you need, e.g., online trading platform login, historical transaction data, etc.]
2. [Any other specific requests]

Please let me know if you require any further information or documentation to process my request. I look forward to your prompt response.

Thank you for your assistance.

Sincerely,

[Your Name]

[Signature (if sending a hard copy)]