

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient Name]  
[Recipient Title]  
[Regulatory Authority Name]  
[Authority Address]  
[City, State, Zip Code]

Subject: Forex License Application Correspondence

Dear [Recipient Name],

I hope this letter finds you well.

I am writing to formally submit my application for a forex trading license with [Regulatory Authority Name]. Attached to this correspondence, you will find all relevant documents required for the application process, including:

1. Completed application form
2. Proof of funds
3. Business plan
4. Background information of key personnel
5. Compliance policies and procedures

Please confirm the receipt of this application and let me know if there are any further requirements or additional information needed.

Thank you for your assistance in this matter. I look forward to your prompt response.

Best regards,

[Your Name]  
[Your Title/Position]  
[Your Company Name]