```
[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient Name]
[Title/Position]
[Regulatory Authority Name]
[Authority Address]
[City, State, Zip Code]
Dear [Recipient Name],
Subject: Application for Foreign Exchange License
I am writing to formally submit my application for a Foreign Exchange
(FX) License in accordance with the regulations set forth by [Regulatory
Authority Name].
**1. Applicant Information**
- **Business Name: ** [Your Business Name]
- **Business Address:** [Business Address]
- **Type of Business Entity: ** [e.g., Corporation, LLC, Sole
Proprietorship]
- **Business Registration Number: ** [Registration Number]
**2. Purpose of Application**
The purpose of this application is to engage in foreign exchange trading
services that include [briefly describe your business activities, e.g.,
spot trading, forex brokerage, etc.].
**3. Background Information**
- **Founders and Key Personnel:** [Provide details about founders,
management team, and their qualifications]
- **Experience in Forex/Financial Services: ** [Summarize relevant
experience and expertise]
**4. Business Plan**
Enclosed with this letter is our detailed business plan outlining our FX
trading model, target market, operational strategy, and financial
projections.
**5. Compliance and Risk Management**
We understand the importance of compliance and have established internal
controls and risk management procedures to adhere to regulatory
standards. [Briefly describe your compliance framework]
**6. Financial Statements**
Attached are our financial statements for the past three years, along
with projections for the next five years.
**7. Supporting Documents**
The following documents are enclosed:
- [List of documents such as identification, business registration,
business plan, etc.]
I acknowledge that I have read and understood the conditions and
requirements for the issuance of an FX License as stipulated by
[Regulatory Authority Name].
I appreciate your consideration of my application and look forward to
your positive response. Should you require any further information or
clarification, please do not hesitate to contact me at [Your Phone
Number] or [Your Email Address].
Thank you for your attention to this matter.
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Sincerely,
[Your Name]
[Your Title]
[Your Business Name]

Enclosures: [List of attached documents]