

[Your Name]
[Your Position]
[Your Company]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Recipient's Position]
[Recipient's Company]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Review of FX Commission Rates

I hope this message finds you well. I am writing to discuss the current foreign exchange (FX) commission rates that we have in place and explore potential adjustments that could benefit our ongoing partnership.

As you are aware, the FX market is constantly evolving, and our current commission structure may need to be evaluated in light of recent market trends and competitive benchmarks. I believe that a review of our rates could enhance our operational efficiency and improve the overall value we provide to our clients.

I would appreciate the opportunity to discuss this matter further and explore any potential adjustments. Please let me know a suitable time for you to meet or if you would prefer to discuss this via phone or email.

Thank you for your attention to this matter. I look forward to your response.

Best regards,

[Your Name]
[Your Position]
[Your Company]