

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Company Name]
[Company Address]
[City, State, Zip Code]

Subject: FX Commission Dispute

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to formally dispute the foreign exchange commission charges applied to my account [Your Account Number] for the transaction dated [Transaction Date].

Upon reviewing my account statements, I noticed discrepancies in the commission fees that do not align with the agreed terms outlined in our contract dated [Contract Date]. The total commission charged was [Disputed Amount], which I believe is incorrect based on our previous discussions and the commission structure provided.

I kindly request a detailed breakdown of the commission applied to my transaction and the methodology used in calculating these charges. Additionally, I would appreciate your prompt attention to this matter and any necessary adjustments made to my account.

Thank you for your understanding and assistance. I look forward to your swift response to resolve this dispute.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Name]