

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Recipient's Position]
[Recipient's Company/Bank]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Proposal for FX Loan Repayment Plan

I hope this letter finds you well. I am writing to discuss my current foreign exchange (FX) loan, account number [Your Account Number], which I obtained on [Loan Date]. Due to [briefly explain reason for financial difficulty, e.g., market fluctuations, personal circumstances], I am finding it challenging to meet my repayment obligations as originally agreed upon.

I would like to propose a revised repayment plan that I believe will allow me to fulfill my loan obligations without unduly impacting my financial situation. Here is the proposed repayment schedule:

1. ****Loan Amount:**** [Original Loan Amount]
2. ****Outstanding Balance:**** [Current Outstanding Balance]
3. ****Proposed Monthly Payment:**** [Proposed Amount]
4. ****Proposed Duration of Repayment:**** [Proposed Period, e.g., 12 months]
5. ****Start Date:**** [Proposed Start Date]

I am confident that this adjusted plan will enable me to meet my payments while also allowing me to stabilize my finances. I am committed to keeping clear communication during this period and will provide any additional information required to support this request.

Thank you for considering my proposal. I would appreciate the opportunity to discuss this matter further. Please feel free to contact me at [Your Phone Number] or [Your Email Address] at your convenience.

Looking forward to your positive response.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]