

[Your Name]
[Your Title]
[Your Company Name]
[Your Company Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Recipient Title]
[Regulatory Authority Name]
[Regulatory Authority Address]
[City, State, Zip Code]

Dear [Recipient Name],

Subject: Application for Foreign Exchange Regulatory License

I hope this letter finds you well. I am writing to formally submit our application for a Foreign Exchange Regulatory License under [relevant regulations/laws].

[Provide a brief introduction of your company, including its purpose, structure, and experience in the financial industry.]

In accordance with the requirements set forth by [Regulatory Authority Name], we have included the following documents for your review:

1. Completed application form
2. Business plan outlining our foreign exchange operations
3. Financial statements for the past [number] years
4. Proof of capital adequacy
5. Compliance policy details
6. Relevant identification documents of key personnel

[Explain any additional information or points that might strengthen your application.]

We are committed to adhering to all regulatory requirements and maintaining the highest standards of financial integrity and customer protection.

Thank you for considering our application. We look forward to your favorable response. Please do not hesitate to contact me at [Your Phone Number] or [Your Email Address] should you require any further information.

Sincerely,

[Your Name]
[Your Title]
[Your Company Name]