

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient Name]
[Recipient Title]
[Company/Organization Name]
[Company Address]
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to formally apply for a foreign exchange (FX) license as [Your Position/Title] at [Your Company Name]. With a strong background in financial services and extensive experience in currency trading, I believe that obtaining this license is essential for expanding our business operations effectively.

[Briefly explain your qualifications, relevant experience, and why you are seeking the FX license.]

In compliance with the regulatory requirements, I have attached the necessary documentation, including [list any documents you are including, such as proof of identity, financial statements, and business plans]. I assure you that we will adhere to all applicable laws and regulations governing foreign exchange activities.

I appreciate your consideration of my application and look forward to the opportunity to discuss this further. Please feel free to contact me at [Your Phone Number] or [Your Email Address] if you require any additional information.

Thank you for your attention to this matter.

Sincerely,

[Your Name]
[Your Position/Title]
[Your Company Name]