

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Recipient Address]
[City, State, Zip Code]

Dear [Recipient Name],

I hope this letter finds you well. I am writing to express my interest in establishing a friends-with-benefits arrangement.

I appreciate the importance of open communication and mutual respect in such a setup. I believe we can enjoy each other's company while maintaining our independence.

In conclusion, I would love to discuss this further when you have time. Looking forward to your response.

Best,

[Your Name]