

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Recipient Title]
[Organization Name]
[Organization Address]
[City, State, Zip Code]

Dear [Recipient Name],

Subject: Request for Clarification Regarding FVRL

I hope this letter finds you well. I am writing to seek clarification on the [specific details or aspects] of the FVRL (Family Violence Risk Level) assessment that was conducted on [date of assessment].

Specifically, I would appreciate further information on the following points:

1. [Point 1: Describe the specific detail you need clarification on]
2. [Point 2: Describe another point if applicable]
3. [Point 3: Additional point if necessary]

Understanding these details is important for [reason why clarification is needed, e.g., ensuring safety, compliance, etc.].

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Title or Position if applicable]