

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Title]

Flathead Valley Community College
[College Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to confirm my acceptance of the offer to attend Flathead Valley Community College for the [Specify Term, e.g., Fall 2023] semester. I have reviewed the details provided, and I am excited to engage in my studies in [Your Program/Field of Study].

Please let me know if there are any next steps or additional information you need from me at this time. I look forward to starting my academic journey at FVCC.

Thank you for this opportunity.

Sincerely,

[Your Name]

[Your Student ID (if applicable)]