

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Position]
[Company's Name]
[Company's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Confirmation of FVD Application

I hope this message finds you well. I am writing to formally confirm my application for the FVD (Full Vehicle Dynamics) program. I am excited about the opportunity to further my expertise in this area.

Please let me know if you require any additional information or documentation to proceed with my application.

Thank you for your attention to this matter, and I look forward to your positive response.

Best regards,

[Your Signature (if sending a hard copy)]
[Your Printed Name]