

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Landlord's Name]
[Landlord's Address]
[City, State, Zip Code]

Dear [Landlord's Name],

I hope this message finds you well. I am writing to formally request the refund of my security deposit in the amount of [insert amount], which was submitted on [insert date] for the property located at [insert property address].

As of [insert move-out date], I vacated the premises, and per our lease agreement, I believe that I am entitled to a full refund of my security deposit. The apartment was returned in good condition, and I have attached documents and photographs as evidence of the property's condition at the time of my departure.

Please let me know if you require any further information or documentation. I would appreciate your prompt attention to this matter and look forward to receiving my security deposit refund within the timeframe specified by law.

Thank you for your cooperation.

Sincerely,
[Your Name]