

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Trash Collection Service Name]
[Service Provider Address]
[City, State, Zip Code]

Subject: Request for Trash Collection Service

Dear [Service Provider's Name or "Customer Service"],
I hope this message finds you well. I am writing to formally request
trash collection services for my residence located at [Your Address].

Details for service:

- Type of service: [e.g., regular pickup, bulk item collection]
- Preferred collection days: [e.g., Monday and Thursday]
- Additional notes: [e.g., special instructions, if applicable]

Please let me know if there are any forms or further information required
to process this request.

Thank you for your attention to this matter. I look forward to your
prompt response.

Sincerely,

[Your Name]
[Your Signature (if sending a hard copy)]