

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Date]

[Friend's Name]
[Friend's Address]
[City, State, Zip Code]

Dear [Friend's Name],

I hope this letter finds you well! I've been thinking a lot about our time together, and I wanted to take a moment to reminisce about some of those unforgettable memories.

Do you remember the summer we spent at [specific location]? The days we [specific activities, e.g., hiked, swam, explored]? Those sunsets on the beach were truly magical. I can still hear our laughter echoing as we [shared a funny experience or anecdote].

Another day that stands out is when we [mention another memory]. I can't help but smile when I think about how we [describe a funny or heartwarming moment]. It truly showed how much fun we had together.

I miss those carefree days and the bond we shared. Let's make plans to create more memories soon! I would love to hear about what you've been up to lately.

Take care and write back when you can!

Warmest wishes,

[Your Name]