

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Date]

Dear [Friend's Name],

I hope this letter finds you well. It's been on my mind lately how grateful I am to have you in my life. Our friendship means the world to me, and I wanted to take a moment to express my feelings.

From our countless laughs to the late-night talks, every memory we've created has been a treasure. Your support during [specific situation] helped me more than you know, and it reminded me of the incredible person you are. You have a way of making everything brighter, and I appreciate you more than words can say.

I look forward to making even more memories together. Let's plan a time to [suggest a specific activity or outing] soon. I miss you and can't wait to catch up!

Thank you for being you. I treasure our friendship and am so lucky to have you by my side.

With all my love,

[Your Name]