

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Date]

Dear [Friend's Name],

As my time at [School Name] comes to an end, I find it hard to say goodbye to such an incredible friend like you. Our journey together has been filled with laughter, lessons, and unforgettable memories. From [mention a specific memory or event], to [another memory], each moment has shaped my experience in ways I will cherish forever.

I want you to know how much your friendship has meant to me. You have been there during both the good and challenging times, always encouraging and supporting me. I am grateful for every late-night study session, every silly joke, and every heartfelt conversation we've shared.

Though we may be heading in different directions, I hope you remember our time together fondly. I believe that our paths will cross again, and until then, I will carry the spirit of our friendship with me.

Please keep in touch, and let's promise to meet up when we can. Wishing you all the best in your future endeavors. I have no doubt you will achieve great things.

With all my love,  
[Your Name]