

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Recipient Title]
[Organization/Institution Name]
[Organization Address]
[City, State, Zip Code]

Dear [Recipient Name],

Subject: FZ Visa Residency Letter

I am writing to confirm my residency status in [City/Country] as part of my application for the FZ visa.

I, [Your Full Name], holding passport number [Your Passport Number], have been residing at [Your Full Address] since [Date of Residence Start]. My residency is in compliance with all local regulations and requirements. This letter serves to formally establish my residence and support my application for the FZ visa. Should you require any further information or documentation, please do not hesitate to contact me.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]