

[Your Name]
[Your Job Title]
[Your Organization]
[Your Organization's Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient Name]
[Recipient Job Title]
[Recipient Organization]
[Recipient Organization's Address]
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to recommend [Applicant's Name] for the FZ visa. I have had the pleasure of working with [him/her/them] at [Your Organization] for [duration of time] in the capacity of [Applicant's Position].

During this time, [he/she/they] has consistently demonstrated [mention key skills or qualifications related to the visa application]. [Provide specific examples of accomplishments or contributions made by the applicant].

[Applicant's Name]'s dedication and expertise in [mention relevant field or area] make [him/her/them] an ideal candidate for this visa. I am confident that [he/she/they] will contribute positively to [mention relevant industry or community in the destination country].

Please feel free to contact me at [your phone number] or [your email address] should you require any further information or clarification about [Applicant's Name].

Thank you for considering this recommendation.

Sincerely,

[Your Name]
[Your Job Title]