

[Your Name]
[Your Title]
[Your Company]
[Your Company Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Recipient Title]
[Recipient Company]
[Recipient Company Address]
[City, State, Zip Code]

Dear [Recipient Name],

Subject: Letter of Intent for FQDN Acquisition

I am writing to express my intent to acquire the Fully Qualified Domain Name (FQDN) [insert FQDN] from [Recipient Company]. Our interest in this domain stems from [briefly explain purpose and importance of the FQDN for your company].

We propose the following terms for the acquisition:

1. **Purchase Price**: [Proposed price or "to be determined"]
2. **Payment Terms**: [Details of payment structure]
3. **Transfer Timeline**: [Proposed timeline for domain transfer]
4. **Confidentiality**: Both parties will agree to maintain

confidentiality regarding this transaction.

We believe this acquisition will significantly benefit both parties and foster a collaborative relationship moving forward. We would appreciate the opportunity to discuss this matter further.

Please let us know your availability for a meeting to negotiate the terms of this potential acquisition.

Thank you for considering our proposal.

Sincerely,

[Your Name]
[Your Title]
[Your Company]