

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Company/Organization Name]
[Company Address]
[City, State, Zip Code]

Dear [Recipient Name],

Subject: Request for FPL Application

I am writing to formally request the application for the FPL (Florida Power & Light) program.

[Briefly explain your situation and why you are requesting FPL assistance or application]

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]