

[Your Name]  
[Your Title/Position]  
[Your Organization]  
[Your Address]  
[City, State, ZIP Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Recipient Name]  
[Scholarship Committee/Office]  
[FPL Scholarship Program]  
[Address]  
[City, State, ZIP Code]

Dear [Recipient Name or Scholarship Committee],  
I am writing to wholeheartedly recommend [Student's Name] for the FPL Scholarship. As [his/her/their] [teacher/mentor/coach] at [School/Organization Name] for [duration], I have witnessed firsthand [his/her/their] dedication, resilience, and passion for [field of study/career goal].

Throughout [his/her/their] time in my [class/team/program], [Student's Name] consistently demonstrated exceptional qualities such as [mention specific qualities: leadership, teamwork, creativity, etc.], which set [him/her/them] apart from [his/her/their] peers. [He/She/They] has also taken the initiative to [mention any relevant projects, activities, or contributions].

Beyond [his/her/their] academic achievements, [Student's Name] is deeply committed to [community service, extracurricular activities, etc.]. [He/She/They] has volunteered with [mention any organizations or activities], showcasing a genuine desire to make a positive impact in [his/her/their] community.

I have no doubt that [Student's Name] will excel in [his/her/their] future academic and professional endeavors with the support of the FPL Scholarship. [His/Her/Their] determination and passion will surely contribute to [his/her/their] success and the betterment of society. Thank you for considering this outstanding candidate for the FPL Scholarship. Please feel free to contact me at [your phone number] or [your email] if you require any further information.

Sincerely,  
[Your Name]  
[Your Title/Position]  
[Your Organization]