

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient Name]
[Recipient Title]
[Organization Name]
[Organization Address]
[City, State, Zip Code]

Dear [Recipient Name],

I hope this message finds you well. I am writing to follow up on my application for the FPL scholarship submitted on [submission date]. I am excited about the opportunity to further my education in [your field of study] and I am keen to know about the status of my application.

I appreciate the time and effort that goes into the selection process, and I would be grateful if you could provide any updates regarding my application status.

Thank you for your attention, and I look forward to your response.

Sincerely,

[Your Name]