

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Customer Service

FNB Bank

[Bank Address]
[City, State, Zip Code]

Subject: Credit Card Rewards Redemption

Dear FNB Customer Service,

I hope this message finds you well. I am writing to inquire about the redemption process for the rewards accrued on my FNB credit card. My account number is [Your Account Number].

I would like to redeem my points for [specify the item or service, e.g., gift cards, travel vouchers, etc.]. Could you please provide me with the necessary steps to complete this redemption? Additionally, I would appreciate any information regarding the number of points required and the estimated time for processing the redemption.

Thank you for your assistance.

Sincerely,

[Your Name]

[Your Account Number] (if not previously mentioned)