

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

FNB Customer Service

[Bank's Address]
[City, State, Zip Code]

Subject: Credit Card Balance Inquiry

Dear FNB Customer Service,

I hope this message finds you well. I am writing to request information regarding the current balance on my FNB credit card.

My account details are as follows:

- Name: [Your Name]
- Account Number: [Your Account Number]

I would appreciate it if you could provide me with the balance information at your earliest convenience.

Thank you for your assistance.

Sincerely,
[Your Name]