

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

Customer Service
FNB Credit Card Department
[Bank Address]
[City, State, ZIP Code]

Subject: Request for Credit Card Upgrade

Dear Customer Service,

I hope this letter finds you well. I am writing to formally request an upgrade to my current FNB credit card account, [Your Current Credit Card Number].

I have been a loyal FNB customer since [Year], and I have consistently maintained a good credit history. I believe that an upgrade to a higher-tier credit card would greatly benefit me and align with my current financial needs.

I kindly ask you to consider my request for an upgrade and provide information on the available options. Thank you for your attention to this matter.

Sincerely,

[Your Name]
[Your Account Number]