

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

FNB Customer Service

[Bank Address]
[City, State, Zip Code]

Subject: Termination of Credit Card Account

Dear FNB Customer Service,

I am writing to formally request the termination of my FNB credit card account. My account details are as follows:

- Account Holder Name: [Your Full Name]
- Credit Card Number: [Last Four Digits of Card]
- Account Number: [Your Account Number]

I would appreciate your confirmation of the cancellation of my credit card and any final statements or payments that may be required.

Thank you for your assistance in this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]