

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Customer Service Department
FNB Credit Card
[Company Address]
[City, State, Zip Code]

Dear Customer Service Team,
Subject: Complaint Regarding My Credit Card Experience

I am writing to formally express my dissatisfaction with the service I have received regarding my FNB credit card. My account number is [Your Account Number].

[Explain the specific issue you encountered, including dates, any prior communication, and the impact it has had on you.]

I have previously attempted to resolve this issue by [briefly describe any steps you took, such as contacting customer service], but unfortunately, the response has been unsatisfactory.

I would appreciate it if you could address this matter promptly. I look forward to your response and a resolution to my concerns.

Thank you for your attention to this matter.

Sincerely,
[Your Name]