

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Recipient Title]

Flathead Valley Community College
[College Address]
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to formally accept my offer of admission to Flathead Valley Community College for the [Term/Year] semester. I am excited about the opportunity to further my education and am eager to start my studies in [Program/Major].

Thank you for the opportunity, and I look forward to joining the FVCC community.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]
[Student ID (if applicable)]