

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Consulate/Embassy Name]
[Consulate/Embassy Address]
[City, State, Zip Code]

Dear [Consular Officer's Name or "Dear Sir/Madam"],
I am writing to formally request a family FK visa for my family to join me in [Country] for [duration]. We believe that this visa will allow us to maintain our family unity and foster our personal and cultural ties. I, [Your Name], am currently residing in [Country] on [Your Visa Type, e.g., Work Visa, Study Visa], and I wish to have my family join me here. My family members include:

1. [Name of Family Member 1, Relationship, Date of Birth]
2. [Name of Family Member 2, Relationship, Date of Birth]
3. [Additional Family Members as needed]

The purpose of our application is to [briefly explain the reason, e.g., enhance family life, support during studies, etc.].

I have attached the required documentation to support our application, including:

1. Copy of my residence visa and passport
2. Birth certificates/marriage certificate (as applicable)
3. Proof of relationship (e.g., photos, correspondence)
4. Financial statements (to demonstrate ability to support family)
5. Any other relevant documents

We sincerely appreciate your consideration of our application, and we are hopeful for a positive response at your earliest convenience. Should you require any further information or clarification, please do not hesitate to contact me.

Thank you for your attention to our request.

Sincerely,

[Your Name]
[Your Signature (if sending a hard copy)]