[Your Name] [Your Address] [City, State, ZIP Code] [Email Address] [Phone Number] [Date] [Embassy/Consulate Name] [Embassy/Consulate Address] [City, State, ZIP Code] Subject: Visa Application Support Letter Dear Sir/Madam, I am writing to support the visa application of [Applicant's Name], who is applying for a [type of visa] to visit [country]. I am a [your relationship to the applicant] and I confirm that [he/she/they] will be staying with me during the visit. Details of the visit are as follows: - Purpose of Visit: [Explain purpose] - Duration of Stay: [Start date] to [End date] - Accommodation: [Your address or any other accommodation details] I assure you that [Applicant's Name] has sufficient funds to cover all expenses during the stay. I take full responsibility for [his/her/their] accommodations and wellbeing while [he/she/they] is in [country]. If you require any further information, please do not hesitate to contact me. Thank you for considering this application. Sincerely, [Your Signature (if sending a hard copy)] [Your Printed Name]