

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

To,

The Exam Controller
[School/College/University Name]
[Address]
[City, State, Zip Code]

Subject: Request for SSC Revaluation of Answer Sheet

Dear Sir/Madam,

I hope this letter finds you well. I am [Your Name], a student of [Your Class/Year], bearing roll number [Your Roll Number] and I have recently received my results for the SSC examinations held in [Month, Year].

I am writing to formally request a revaluation of my answer sheet for the subject [Subject Name] as I believe that my performance has not been fairly assessed. I have thoroughly reviewed my answer sheet and feel that several of my answers may not have been graded correctly.

I kindly request you to consider my appeal and initiate the revaluation process at your earliest convenience. I am enclosing a copy of my mark sheet along with the necessary forms and fees for your reference.

Thank you for considering my request. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]